**Examination Evaluation/ Feedback**

*1*) Prepare result sheet summary

2) Evaluate the performance of students against standard & past terminal exam

3) Evaluate the pass% of each subject wise

4) Determine the highest pass% and lowest pass% of subject wise

5) Counseling with the student scoring below average/ arrange for additional class of necessary for improvement

6) Identify the reason of student whose performance decrease as compared to the past exam. Suggest/guide/ motivate to overcome the problem

7) consult with guardian/meeting with guardian + student with subject teacher

8) Joint consultation with faculties and HODs for further improvement and necessary action

9) Reward the excellent performer

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Student Counseling Form /Feedback** | | | | | | |
|
| SN | Date | Name of student | Year | Problem | Sign | Remark |
| 1 |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |
| 7 |  |  |  |  |  |  |
| 8 |  |  |  |  |  |  |
| 9 |  |  |  |  |  |  |
| 10 |  |  |  |  |  |  |
| 11 |  |  |  |  |  |  |
| 12 |  |  |  |  |  |  |
| 13 |  |  |  |  |  |  |
| 14 |  |  |  |  |  |  |
| 15 |  |  |  |  |  |  |
| 16 |  |  |  |  |  |  |
| 17 |  |  |  |  |  |  |
| 18 |  |  |  |  |  |  |
| 19 |  |  |  |  |  |  |
| 20 |  |  |  |  |  |  |
| 21 |  |  |  |  |  |  |
| 22 |  |  |  |  |  |  |
| 23 |  |  |  |  |  |  |